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| PRINCIPAL APPROVAL |
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REVISION HISTORY

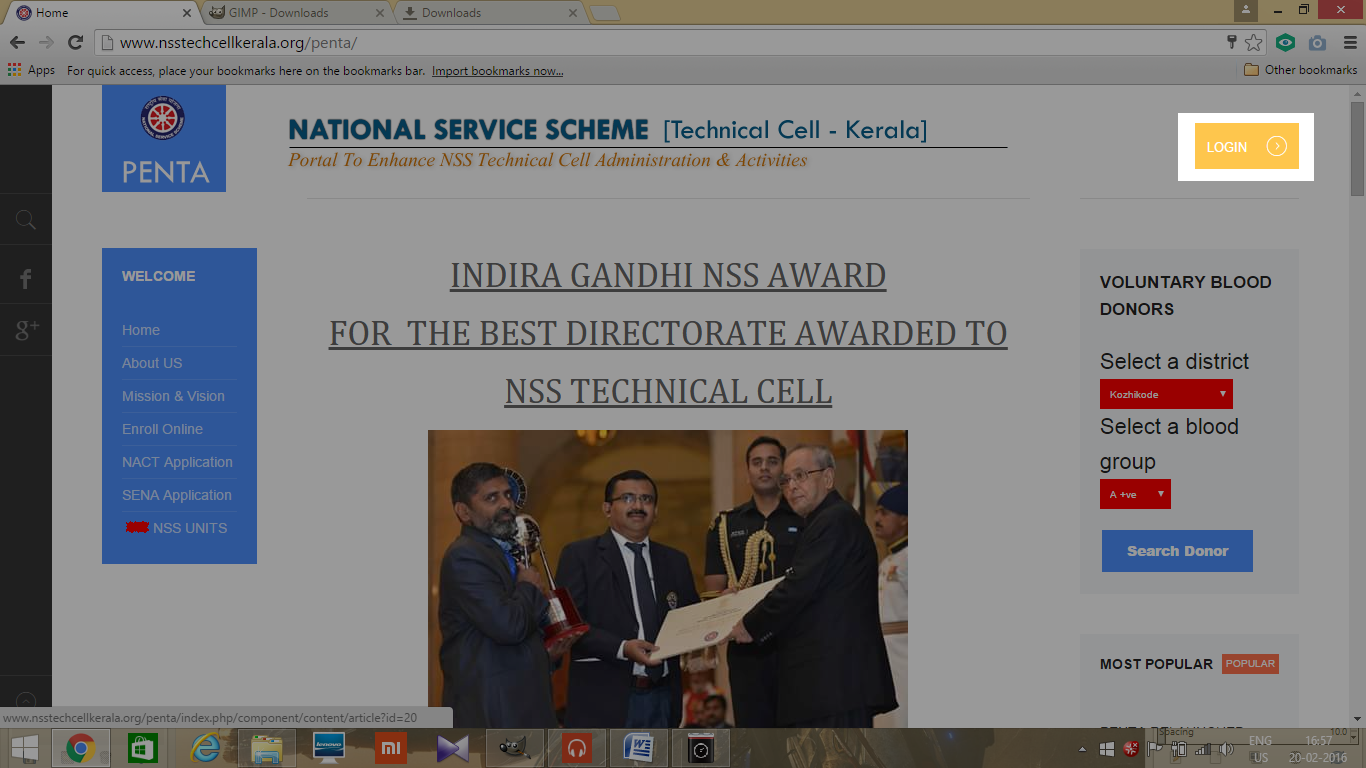
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| --- | --- | --- | --- |
| **Date** | **Description** | **Author** | **VERSION** |
| 21/02/16 | USER MANUAL FOR PRINCIPAL APPROVAL | DEEPAK A NAIR | 1.0 |

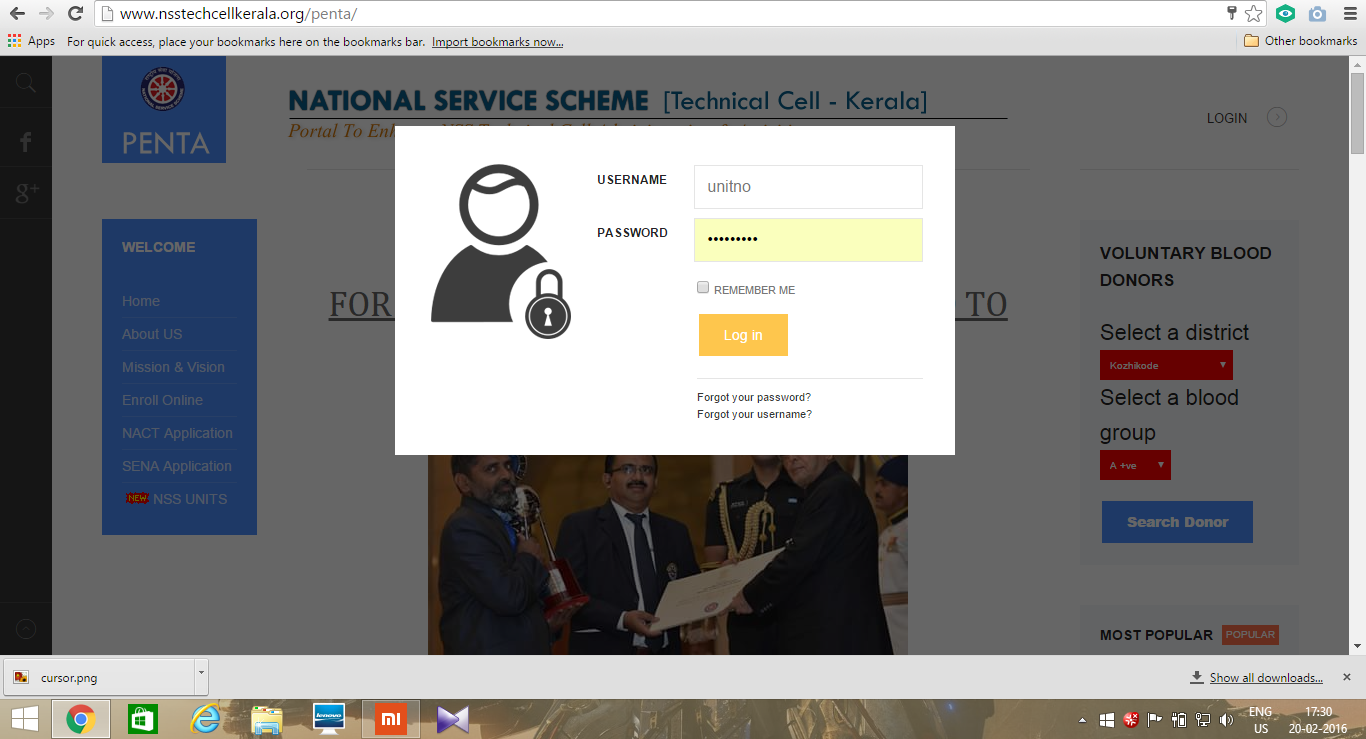
# PROGRESS FLOW OF CERTIFICATE GENARATION

# **LOGIN FOR PRINCIPAL**

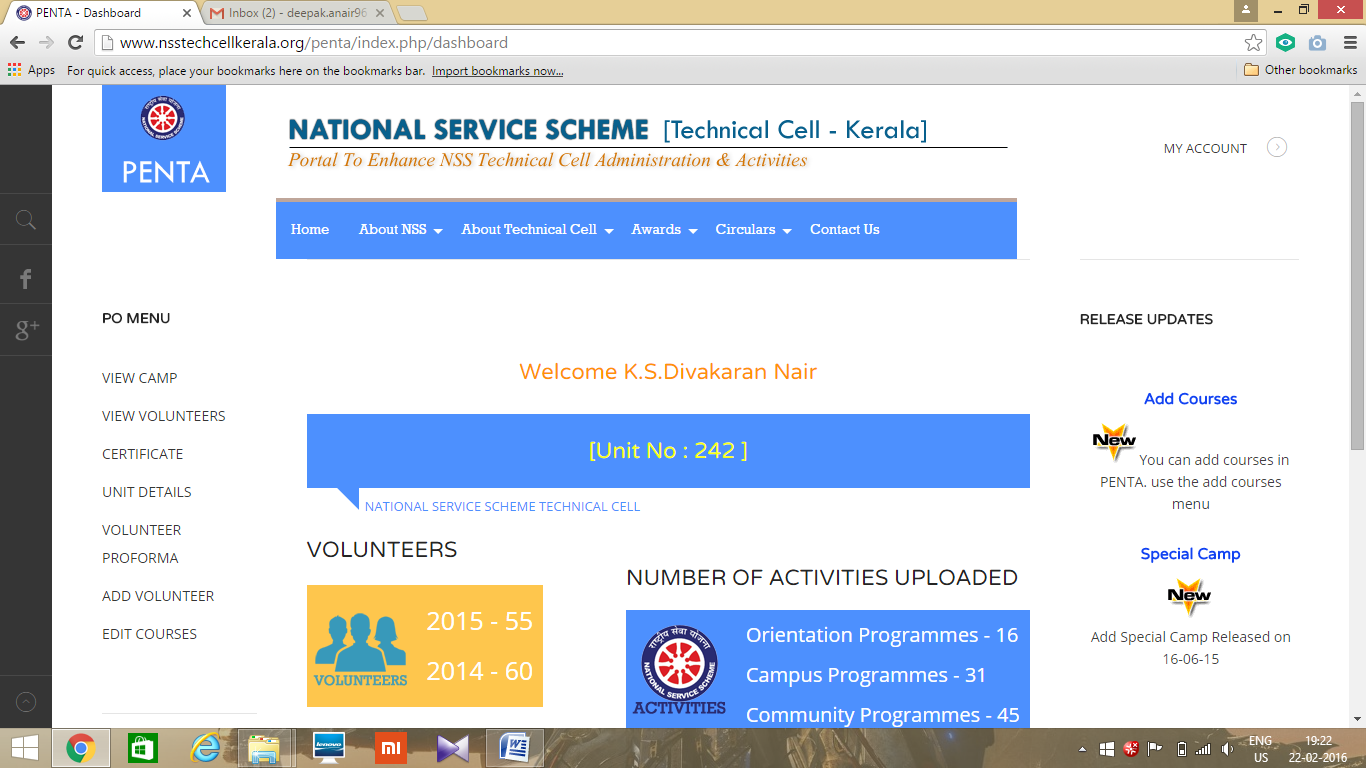
1. Open Mozilla firefox/Google Chrome and type the address http://www.nsstechcellkerala.org/penta/ and press enter the following page will load.



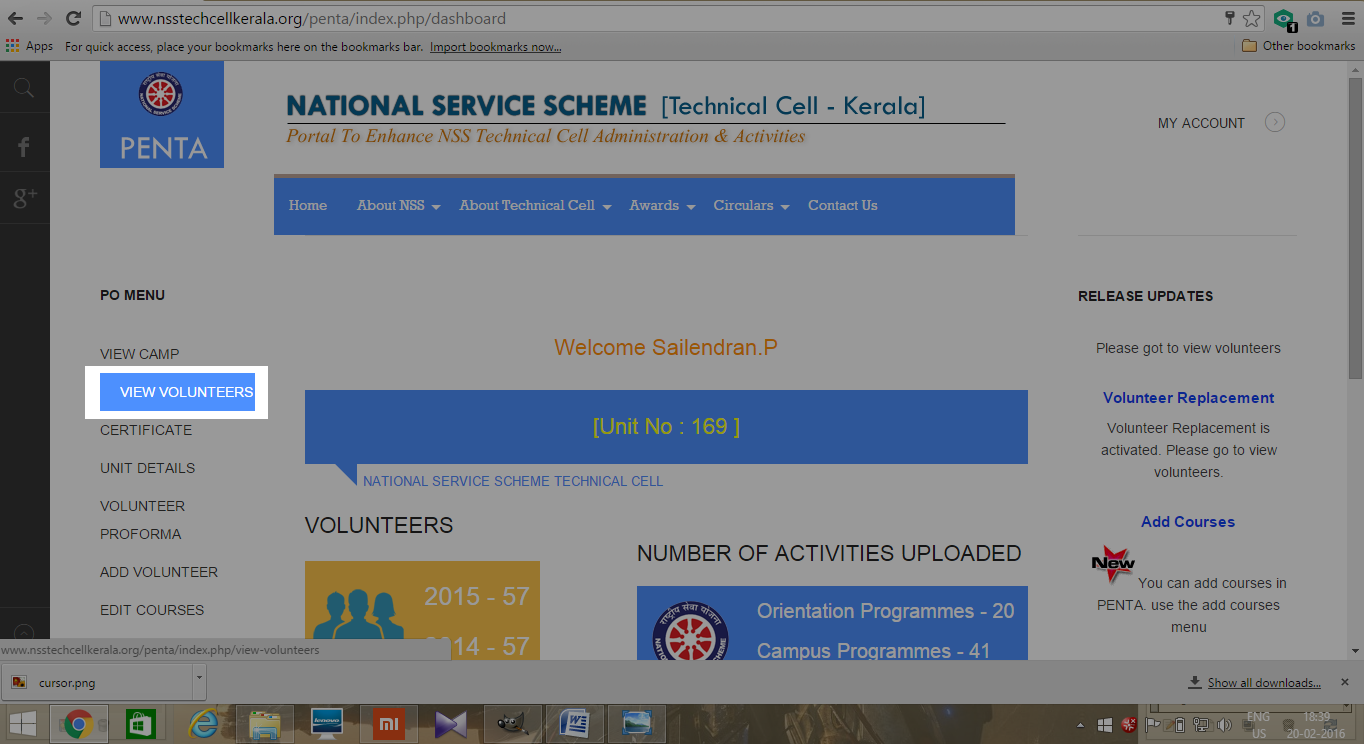
1. Click LOGIN
2. Then enter USERNAME and PASSWORDof PRINCIPAL and click login

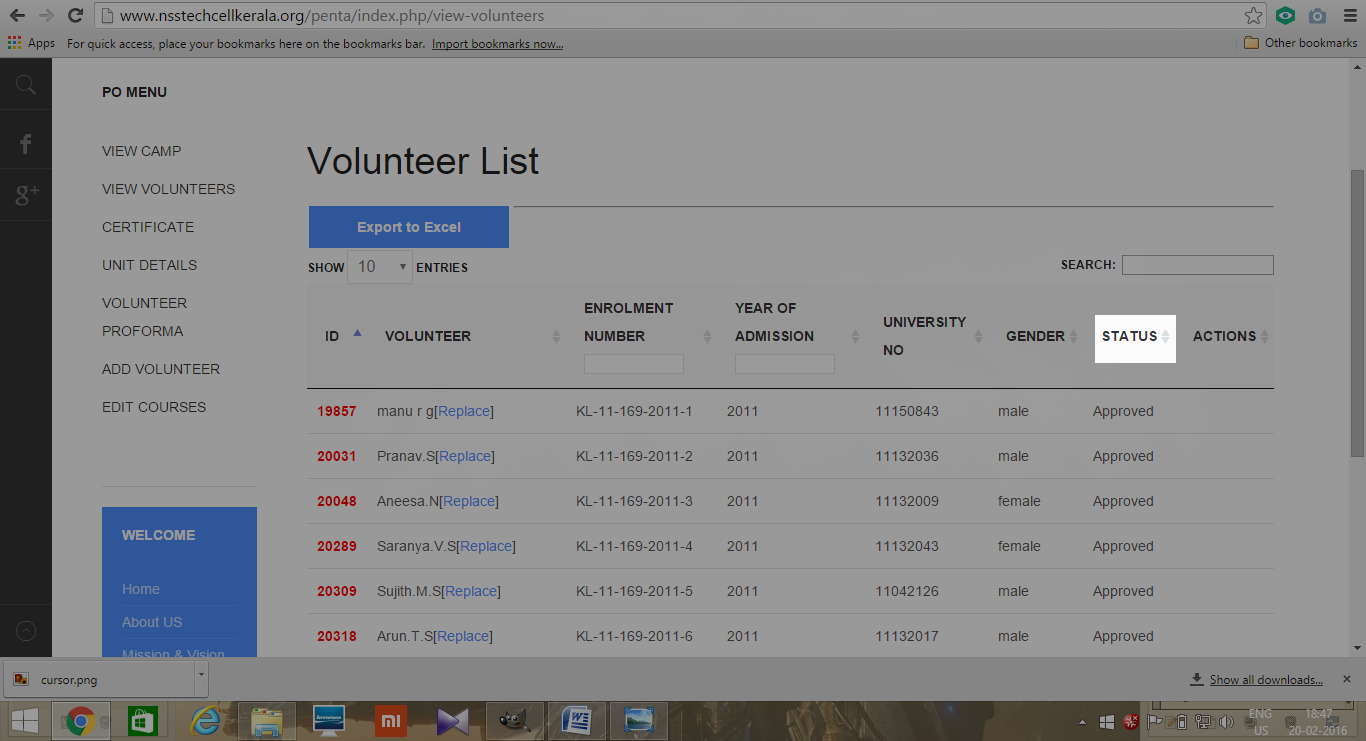
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1. Then the following dashboard will open

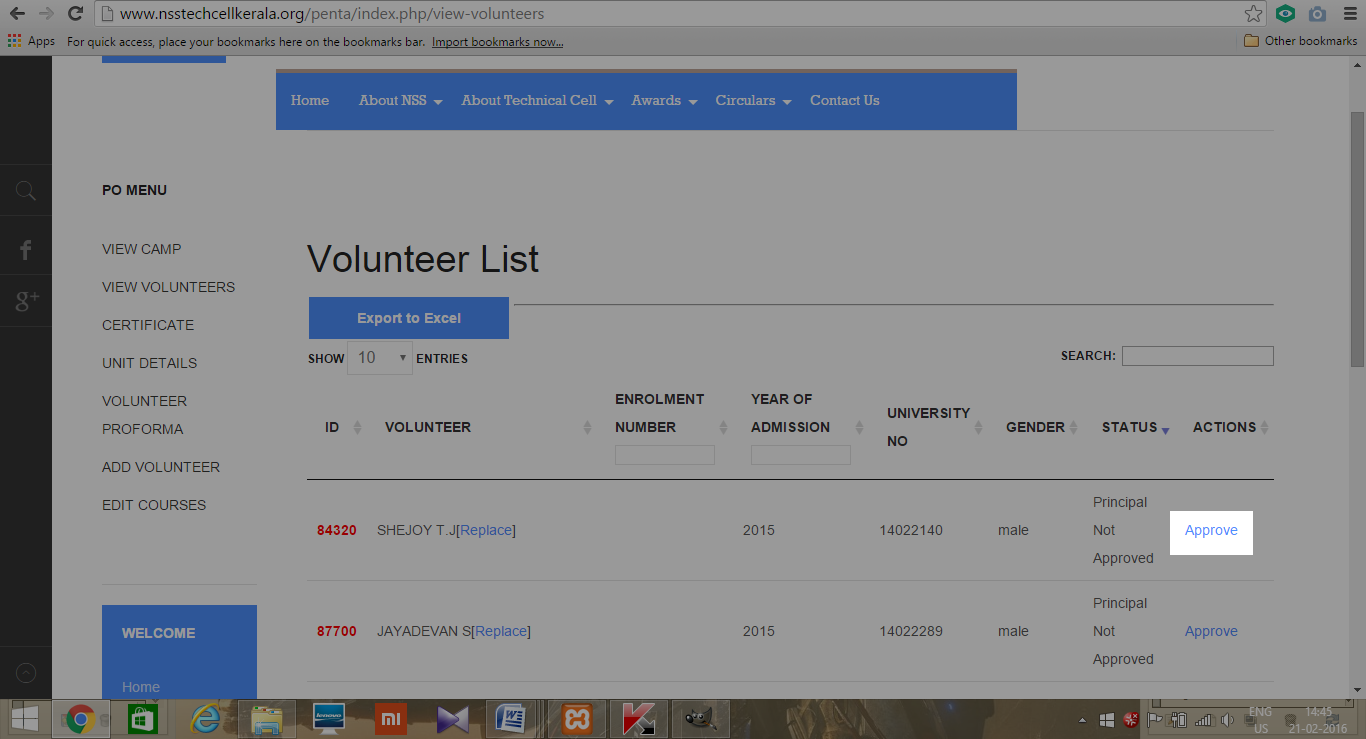


# **Principal approval**

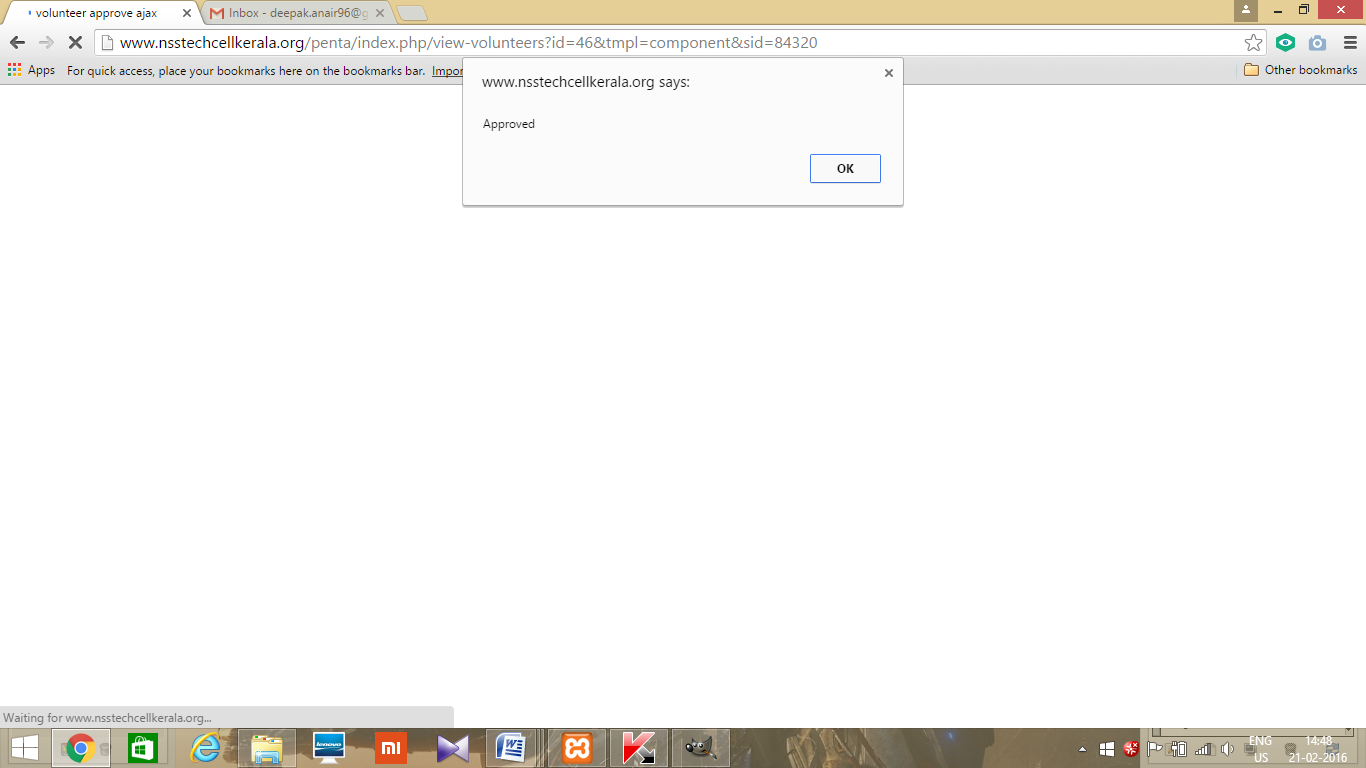
1. Press [VIEW VOLUNTEERS](http://www.nsstechcellkerala.org/penta/index.php/view-volunteers), after login
2. **Press arrow near status to see status of volunteer's**

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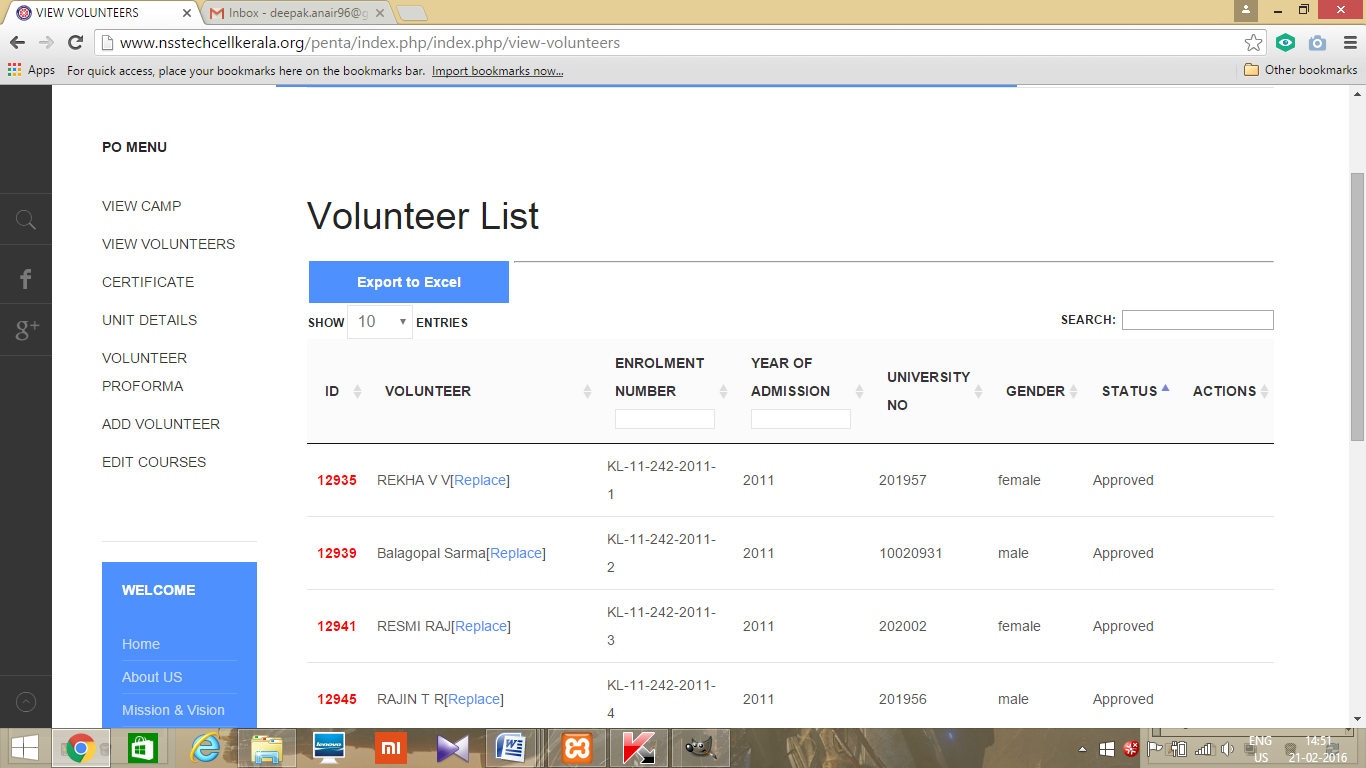
1. **Press approve to approve the volunteers**

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1. **A popup screen will appear press ok**

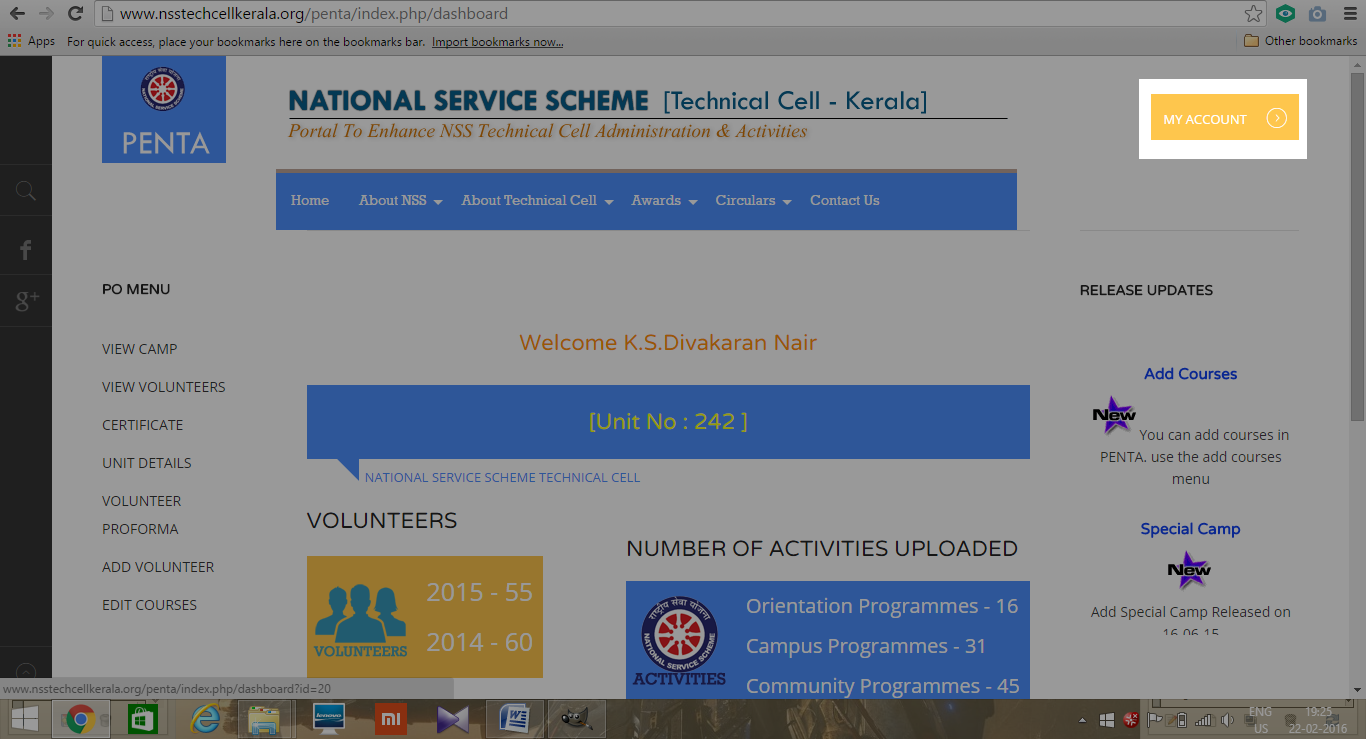
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1. **It will show approved**

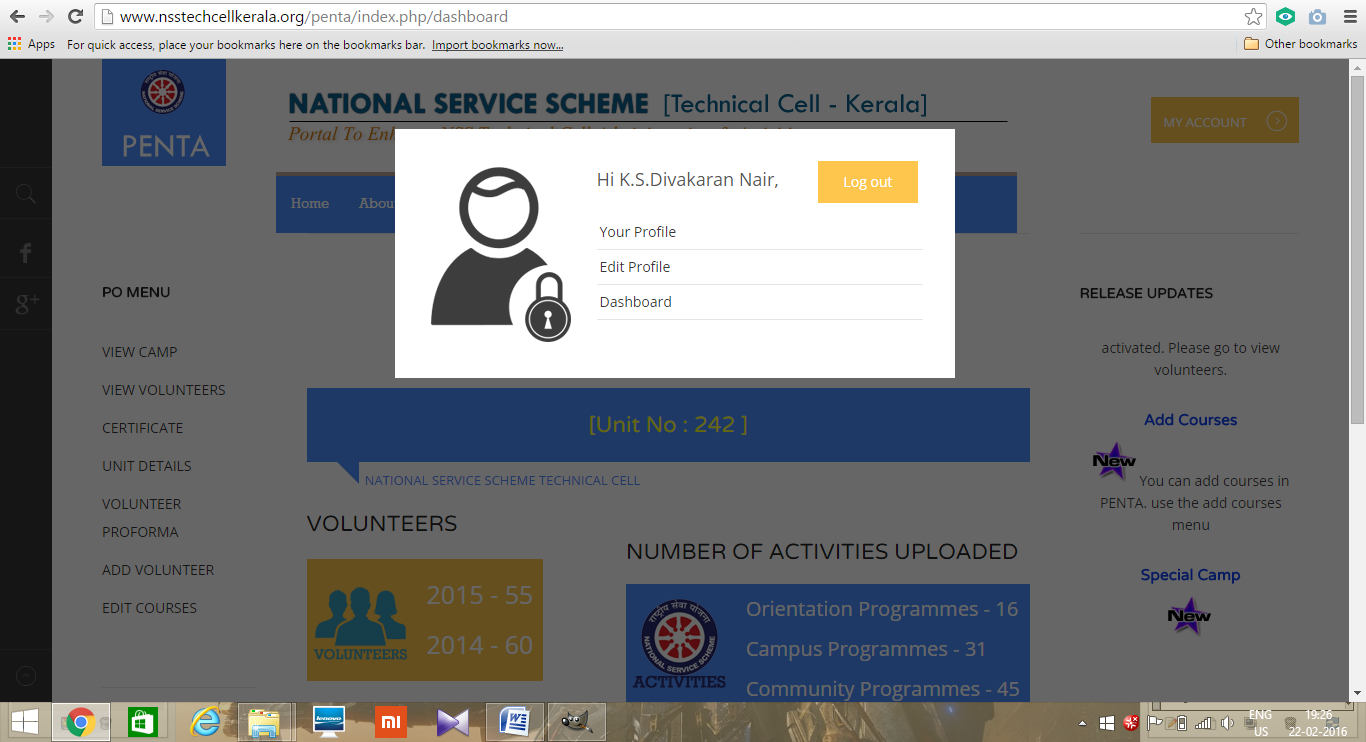
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# **LOGOUT**

1. **Click MY ACCOUNT on the top right corner.**

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1. **Click logout.**

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